



Pope John Paul II Catholic School

320 North Ashe Street
Southern Pines, North Carolina 28387
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PJPII School Advisory Board Minutes December 1, 2009

Members present: Brian Barrett, Kelly Curran, Ed Dennison, Dr. Jim Gaddy, Laura Gollehon, Rick Kruska, Allison Melvin, Clare Reinhardt, Yvette Stepnoski

Members absent: Fr. Bill John, Dennis Regan, Sr., Rob Deucher, Barb Lamblin, Gretchen Kelly, Msgr. Ingham

- I. Call to order – 6:05 p.m. – Dr. James Gaddy
- II. Opening Prayer – Dr. Kruska
- III. Minutes from November 10th were accepted without revisions. Motions made: 1st A. Melvin, 2nd B. Barrett
- IV. Committee Reports:
 - 1) Planning Committee: Clare Reinhardt
 - a) Identified goals, stated and explained objectives, selected top three goals.
 - 2) Finance Committee: B. Barrett
 - b) Seven members on committee, explanation of discounts, obtain “wish list” for setting tuition, keeping in mind the vision statement. Figures discussed based on shortfalls, budget and forecasted enrollment.
 - 4) Institutional Advancement Committees:
 - a) Marketing Committee: G. Kelly (report submitted)

Open house ad will run for a week starting this Sunday.
Mardi gras tickets and posters have been printed.
Mardi gras information is being sent for placement in local and regional community ads.
NC Catholics will run Mardi gras ad in its “Things to Do” section.
The Pilot is scheduled to run a story on Mardi gras similar to last year.
 - b) Development Committee: A. Melvin

Meeting had a good mix of both churches represented, discussed phases, gym, fields, temp school building. Capital Campaign will be planning a social function for significant donors in January. Fr. Pitts to write letter in support of the school, as well Bishop will be asked if he would show his support in a letter too. Distribute to all at both churches via mail/bulletin to be decided.
 - 5) Operations/Building Maintenance Committee: D. Regan
 - a) City of S.P. ran through the okay with its “bureaucratic hurdles.” Approval officially should be 1/12 or mid-January. Final numbers for the gym are at \$2 million, rental of temp. building is \$125K

- 6) Faculty Representative: Y. Stepnoski
 - a) NC Catholics Schools conference was very informative, featured Reps are to visit and talk about an array of subjects.
 - b) ITBS Scores meeting at 6:00 for K-7.
 - c) Christmas Program on 12/15 for all grades.
 - d) Open House 12.13 from 12-2:00.

- 7) Parent Representative: K. Curran
 - a) Mardi gras considering auctioneer for evening event.
 - b) Ticket sales start this weekend
 - c) Tuition Raffle have numbers, waiting for more to be turned in.
 - d) Focusing on sponsorship
 - e) Vendor Party lots of varieties and will plan again for next year.

V. Old Business:

- a) No old business

VI. New Business:

- a) No new, process of checking on all items discussed.

VII. Closing Prayer – Dr. Kruska

VIII. Adjournment – 6:38 p.m. by Dr. James Gaddy and Y. Stepnoski

Meeting Dates:

January 12

February 9

March 9

April 13

May 11 – Last Business Meeting

June 8 – Celebration Dinner

All meetings will begin at 6:00 PM and be held in the Parish Hall