



# Pope John Paul II Catholic School

320 North Ashe Street  
Southern Pines, North Carolina 28387  
910.692.6241

## PJPII School Advisory Board Minutes (Initial Meeting)

8-25-09

Members present:

Dr. Jim Gaddy  
Brian Barrett  
Kelly Curran  
Barb Lamblin  
Yvette Stepnoski  
Dr. Clare Reinhardt  
Gretchen Kelly  
Dr Rob Deucher  
Fr. Bill John

Ex Officio present:

Msgr. Ingham  
Dr. Rick Kruska

Not present but invited:

Bob Klug – Excused  
Dennis Regan, Sr.  
Msgr. Hendrick

- I. Call to order – 6:07 PM – Dr. Gaddy
- II. Opening Prayer – Msgr. Ingham
- III. Committee Reports
  - a. Not Applicable
- IV. Old Business
  - a. Not Applicable
- V. New Business
  - a. Meeting designation
    - i. Meetings will be held from August through June on the 2<sup>nd</sup> Tuesday of the month at 6:00 PM
      1. September 15 (exception to 2<sup>nd</sup> Tuesday due to scheduling conflicts)
      2. October 13
      3. November 10
      4. December 8
      5. January 12
      6. February 9
      7. March 9
      8. April 13
      9. May 11
      10. June 8

- b. School Report – Dr. Rick Kruska
  - i. School enrollment on first day – 115 (30% increase from June '09)
  - ii. Successful picnic for new families – Clare Reinhardt and helpers
  - iii. Opening Day was a success – class / parent meeting, Mass, spaghetti feed
  - iv. So far, so good!
- c. Nominations needed for OPEN POSITIONS – Vice Chairperson, Recording Secretary, Development Committee Chairperson
  - i. Send nominations to Dr Gaddy ([piper@pinehurst.net](mailto:piper@pinehurst.net)) or Dr Kruska ([rkruska@jp2catholicschool.org](mailto:rkruska@jp2catholicschool.org)) by September 4, 2009.
  - ii. Principal will appoint the persons to fill the persons (with approval of pastor)
  - iii. Dr Deucher nominated Jim Hagen or Bob Klug as Vice Chair
  - iv. Vice Chairperson – Succession plan to be Chair
  - v. Recording Secretary – Record and distribute meeting notes (member of Board?)
  - vi. Development Committee Chair – Must have experience with capital campaign
- d. By laws – Dr. Clare Reinhardt
  - i. Clare will form a team and submit by-laws based on the Diocesan template by September 11 for distribution and action next meeting (September 15)
  - ii. Team consists of Rob Deucher, Brian Barrett, Barb Lamblin
- e. Position Descriptions – All
  - i. Each officer will submit a simple position description to Clare electronically by September 4.
  - ii. Clare will attach the position descriptions to the by-laws when submitted to Board on September 15.
- f. Goals for 2009-2010
  - i. Rick submitted a list of goals (in packet distributed) for 2009-2010
  - ii. Board will edit and approve goals for 2009-2010 at September 15 meeting
  - iii. Barb asked the impact of the Board on Goal 2 under Financial Strength referring to the Board's role in building the new school.
    - 1. Rick stated that the board is critical to the building of the new school, especially regarding the financial impact of the school on the parish and possible development opportunities.
- g. Rob commented that a consideration of geography might be important for future appointments to the Board. This would help in the representation of a true regionalized school.
  - i. Parishes to be targeted:
    - 1. San Juan Diego Robbins
    - 2. St Stephens – Sanford
    - 3. St Michaels – Laurinburg
    - 4. St Elizabeth of Hungary – Raeford
    - 5. Sacred Heart – Pinehurst
- h. Dr. Gaddy recognized Gretchen Kelly for her tremendous work marketing PJPII to the Sandhills area.
- i. Fr. Bill John stated that the parents and children of San Juan Diego parish are very excited and pleased to be a part of PJPII. He also stated that we all need to work together to make them feel part of the school community. Patience . . . but it will happen.
  - i. A discussion ensued regarding making available transportation for the children to be a part of the after school activities. Rick will discuss opportunities with the carpool driver.

VI. Closing Prayer – Monsignor Ingham

VII. Adjournment – 6:50 PM by Dr Gaddy